

Agency Name
Grant Number

Exhibit B
Scope of Work
November 1, 2004 – June 30, 2005
Year 1

SCOPE OF WORK			
GOAL: Reduce teen and unintended pregnancies			
Objective Number:	Activities/Tasks Needed to Complete This Objective		
Strategy: Prevention Education	Steps needed to complete objective	When	Staff Assigned
Sub-Strategy: Comprehensive Sexuality Education	1. Present and distribute finalized workplan to Project partners/collaborative and subcontractors.	8/02	Program Coordinator Collaborative/XYZ Inc.
Population served in this Strategy	2. Contact H.S./M.S. Principals and staff to set date for program presentation. Develop 30 minute presentation.	8/02	Program Coordinator
<input type="checkbox"/> Females <input type="checkbox"/> Males <input checked="" type="checkbox"/> Both	3. Conduct presentation and receive approval of program with appropriate education official.	8/02	Program Coordinator
# Ages served by this strategy:	4. Receive approval for program & evaluation tool(s) from teachers and School Boards.	8/02	Program Coordinator Collaborative/XYZ Inc.
11 and younger	5. Distribute "Positive Parental Consent" forms to parents/caretakers.	8/02-12/02	Program Coordinator
25 12 – 14	6. Schedule classes with principals and teachers: grades 9, 10, and 11 th grade.	8/02-12/02	Program Coordinator XYZ Inc.
75 15 – 19	7. Set-up database for local evaluation for program.	8/02-12/02	Program Coordinator Support Staff
20 – 24	8. Develop & distribute referral cards and linkage to clinical services.	1/03-6/03	Program Coordinator and Staff
25 and older	9. Conduct classes three times a week to three high schools.	1/03-6/03	Health Educators XYZ Inc.
# Ethnic group(s) served:	10. Debrief with staff on each class session.	1/03-6/03	Health Educators Collaborative/XYZ Inc.
15 African-American	11. Administer & send copies of pretest to statewide evaluator.	1/03-6/03	Health Educator
American Indian	Sites of Service:		
5 Asian	1. Hoover High School	6.	
5 Filipino	2. MLK Middle School	7.	
60 Latino/Hispanic	3.	8.	
Pacific Islander	4.	9.	
15 White/Anglo	5.	10.	
Other			
Strategy will reach a minimum of:			
300 Number of participants			
16 Number of sessions/presentations/meetings/activities			
50 Length in minutes			
Is curriculum used?			
<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			
Title: Reducing the Risk			
Strategy part of Statewide Evaluation?			
<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			
Outcomes to be achieved by the Objective			
As measured by local pre and posttests (on participants completing at least 10 sessions).			
1). 20% increase in STD/HIV knowledge by at least 180 participants.			
2). 20% increase in number of participants who are able to use at least 6 out of 10 refusal/delaying skills.			
3). At least 90% of participants will be able to demonstrate the "self talk" method to avoid sex or unprotected sex.			

Grantee Name
Grant Number

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November 1, 2004 – June 30, 2005
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Objective Number:	Activities/Tasks Needed to Complete This Objective		
Strategy: Prevention Education	Steps needed to complete objective	When	Staff Assigned
Sub-Strategy: Comprehensive Sexuality Education	12. Administer & send copies of posttest to statewide evaluator and satisfaction surveys to Program Coordinator for analysis.	1/03-6/03	Health Educators
Population served in this strategy:	13. Maintain copies of all rosters/surveys on file	1/03-6/03	Health Educators
<input type="checkbox"/> Females <input type="checkbox"/> Males <input checked="" type="checkbox"/> Both	14. Collect & analyze local evaluation data.	1/03-6/03	Support Staff Program Coordinator
% Ages served by this strategy:	15. Present findings of local and statewide data to collaborative meeting.	1/03-6/03	Program Coordinator Collaborative/XYZ Inc.
11 and younger			
25 12 – 14			
75 15 – 19			
20 – 24			
25 and older			
% Ethnic group(s) served:			
15 African-American			
American Indian			
5 Asian			
5 Filipino			
60 Latino/Hispanic			
Pacific Islander			
15 White/Anglo			
Other			
Strategy will reach a minimum of:			
300 Number of participants			
16 Number of sessions/ presentations/meetings/activities			
50 Length in minutes			
Sites of Service:			
Is curriculum used?	1. Hoover High School 6.		
<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	2. MLK Middle School 7.		
Title: Reducing the Risk	3. 8.		
Strategy part of Statewide Evaluation?	4. 9.		
<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	5. 10.		
Outcomes to be achieved by the Objective			
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2). 20% increase in number of participants who are able to use at least 6 out of 10 refusal/delaying skills.			
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